

## ADMISSIONS CHECK LIST



### Preliminary:

- \_\_\_\_\_ Tour FACS
- \_\_\_\_\_ Review unofficial transcript with Guidance Counselor (High School only)

### Application Procedure:

(Complete the following forms and return to FACS accompanied by the \$50.00 application fee for admissions review.)

- \_\_\_\_\_ Application for Admission Form
- \_\_\_\_\_ Confidential Recommendation Form – teacher, counselor, principal
- \_\_\_\_\_ Transcript Release
- \_\_\_\_\_ Copy of latest report card and testing information
- \_\_\_\_\_ Copy of unofficial transcript (High School students only)
- \_\_\_\_\_ Financial Aide application (if necessary). Available at [www.facsconcord.com](http://www.facsconcord.com).
- \_\_\_\_\_ Look for the FACTS link.

### Acceptance Procedure:

- \_\_\_\_\_ Interview with principal. Interview will be scheduled upon receipt and review of application forms listed above.
- \_\_\_\_\_ Admissions testing completed and evaluated by FACS @ \$30 per test.
- \_\_\_\_\_ Notification of acceptance received.
- \_\_\_\_\_ Payment of \$250.00 registration fee is required to hold a place in student's assigned class.
- \_\_\_\_\_ Parental Agreement (Handbook must be read first)
- \_\_\_\_\_ Annual Field Trip Release/Emergency Medical Form
- \_\_\_\_\_ Medical Treatment Form
- \_\_\_\_\_ Image and Technology Release Form
- \_\_\_\_\_ Copy of birth certificate and social security card
- \_\_\_\_\_ Current immunization record and physical examination
- \_\_\_\_\_ Copy of custody documentation if student is not living with both parents.

*A student must be 5 years of age by October 15<sup>th</sup> of the enrollment year to enroll in the FACS kindergarten program.*